

Village Charter Academy

Board Minutes

February 20, 2021@ 9 a.m.

Village Charter Academy, zoom

7357 Jordan Ave. Canoga Park, CA, 91303

MINUTES

I. Call To Order

II. Roll Call

	Present	Absent
Diane Pritchard	___ x ___	_____
Michael Heatherton	___ x ___	_____
Cheryl Sanders	___ x ___	_____
Susan Pritchard-Musone	___ x ___	_____
Elayne Berg-Wilion	___ x ___	_____
Jirusha Lopez	_____	___ x ___

III. Public Comment- “The members of the board may not discuss items that are not part of the agenda. Topics presented during Public Comments will be listened to by all board members and addressed as deemed appropriate, either through delegation to the Directors, placement on a future agenda or directed to a sub-committee of the board.”

IV. Approval Of Minutes: Motion to approve minutes from January 23, 2020 by Heatherton, second by Pritchard-Musone . Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Elayne Berg-Wilion	x	
Cheryl Sanders	x	
Michael Heatherton	x	

V. Directors Report/Committee Meetings:

1. Directors Report

Operations: Ms. Clark

Technology/Food Service : VCA has been serving approximately 400 meals a week.

Instruction: Ms. Kletter

Professional Development: Pupil Free Day for Staff Development was February 12. Teachers completed virtual training via Moodle for administering the Summative ELPAC, planned and scheduled administration, and prepared technology.

Data and Academic Updates: The Summative ELPAC Test will be administered in March. Teachers and families will have the option for remote or in person administration.

Stakeholder Engagement: We are working on a draft letter to send to parents regarding school opening. We will communicate the conditions upon which the campus will open in hybrid, the draft schedule, health and safety measures, testing protocols, and school resources.

Student Services: Mrs. Shmaeff

Special Education/Intervention Updates Programs and services are continuing with many students meeting IEP goals and expectations. Another student exited from the SPED program, no longer needing speech and language services. We presently have 44 students with IEP's and 5 assessments in progress. Students are coming to school weekly for assessments.

Parent Support/Engagement: We are continuing to support our parents with student needs, technology and behavior.

Leadership: PenPal School-Leadership students share what they are learning about other children from around the world.

2. Academic Excellence- Discussion on planning for next year and priority for ESSR funds.

3. Fiscal Advisory- Budget review process for next year. Looking at costs for implementing actions with ESSR funds.

4. Community Partnership- Masks and t shirt sales- \$200-300 profit. Bringing Social Emotional Learning programs and activities to teachers.

VI. Policy Review, Agenda Items for Discussion and Possible Action

1. Update on LCAP process for 20-21 SY. Provide Update for 19-20 LCAP.

2. Discussion and update on Covid 19 testing and school reopening

3. Discuss completion of form 700s.

4. Motion to approve 21-22 Calendar by Sanders, second by Heatherton . Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Elayne Berg-Wilion	x	
Cheryl Sanders	x	
Michael Heatherton	x	

VII. Budget Report and Budget Related Items for discussion and Possible Action

1. Budget Presentation by Ed Tec.

a. Motion to approve budget presentation, check register, credit card expenditures and bank reconciliation by Sanders , second by Pritchard-Musone . Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Elayne Berg-Wilion	x	
Cheryl Sanders	x	
Michael Heatherton	x	

B. The Board decided to wait on this decision until closer to the deadline to have a better understanding of what funding and budgeting will look like for next year.

Motion to adjourn meeting at by Sanders, second by Heatherton , passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Elayne Berg-Wilion	x	
Cheryl Sanders	x	
Michael Heatherton	x	

